

# Preschool Brochure

2022

### Welcome and Niina Marni

Welcome to Riverbanks College Preschool. Our preschool was established in 2021 and opened in 2022 as a school-based preschool alongside Riverbanks College B-12.

We acknowledge the Kaurna people as the traditional custodians of this land that we live, work and learn on. We recognise that this land always was and always will be Aboriginal land and we pay our respects to elders past, present and emerging.

Our core values are the fundamental guiding principles of how students, staff and community will strive towards the motto of a thriving, inclusive community.

We hope that by providing you with the following information, you and your child's transition into preschool will be a thoroughly rewarding experience.



### What to bring to preschool

All Items taken to preschool need to be clearly labelled. Required items include:

- change of clothes (including socks/underwear for toileting accidents and messy/water play)
- broad brimmed or bucket hat to be worn all year round
- drink bottle (with water only)
- healthy nude foods for snack and lunch.

We have a lost property box located inside the preschool, please check this regularly.

### What to leave at home

Items not allowed at preschool are:

- nuts and products containing nuts including peanut butter and Nutella (due to children's food allergies)
- unhealthy food or drink such as lollies, chocolate, cordial and soft drinks
- toys from home as they may be lost or broken.

### Session Times

Universal assessment provides children with 15 hours per week access to preschool. At Riverbanks College we distribute the time across a fortnight with children attending 3 days one week and 2 days the next.

All children now begin school at the beginning of the year in January. Children born between 1 May to December 31 will start the following January along with children born between 1 January and 30 April.

Some children are eligible to attend preschool for longer than 1 year, under exceptional circumstances such as special needs, English as a second language, children in care and Aboriginal and Torres Strait Islander children. If you believe your child may qualify for extra time at preschool, please feel free to discuss this with the Preschool Senior Leader.

Odd weeks Monday to Wednesday 9.00am to 3.00pm

Even weeks Monday and Tuesday 9.00am to 3.00pm

### Preschool Fees

Preschool fees are \$400 per year, or \$100 per term.

The Financial Services Manager is available to discuss individual requirements in person, by email, [dl.1913.finance@schools.sa.edu.au](mailto:dl.1913.finance@schools.sa.edu.au) or by phone on 8286 2911. Fees can be paid via:

- cash, credit card, EFTPOS (no withdrawal facility), cheque
- payment by credit card over the telephone
- payment by instalments on application
- Qkr! app – online payment
- Centrepay – a direct bill paying service offered to customers receiving amounts from Centrelink. Centrepay customers can choose to pay their accounts by having an amount regularly deducted from their Centrelink payments and paid directly to the school on their behalf. To apply for Centrepay please contact the Finance team to discuss.



Invoices will be posted home in January of each school year. Riverbanks College B-12 offers a confidential discussion with regard to instalment plans and will support families the best way we can to ensure a plan to suit.

### What to do when you arrive at preschool

When arriving at preschool:

- A friendly educator will open the door at 9am to greet you and your child. Please encourage your child to say hello.
- Please COVID check in and sanitise you and your child's hands upon entry.
- Check your child's information pocket and sign your child in for the day using the sign in book in the foyer.
- Help your child to find their named locker and encourage them to place their bag in their locker.
- If your child has any medication (with relevant paperwork provided from the doctor) please give this to an educator to be placed in our secure medication cupboard.
- Help your child to choose a learning experience to start the day.

### Drop off and pick up

Please sign your child in when you drop them off, and out on dismissal. Ensure you have given the people who collect your child/ren authority to do so. Ensure you inform us when someone different will be collecting your child. They will be required to produce photo identification in line with the Department for Education policy. Our doors open at 9am and sessions finish at 3pm. If your child requires care outside of these times please book Out of School Hours Care through YMCA. We are unable to supervise preschool children or school aged siblings outside of these hours.

### Communication

Here are some ways we can share information together:

- Information pocket – your child's name is on a pocket located in the main preschool hallway. Please regularly check your child's information pocket as you will find notes, information, newsletters and receipts in there.
- Seesaw– this a free app that provides a way to communicate privately with messages, photos and information about your child. Information about this app will be provided via your child's information pocket
- Facebook – [Riverbanks College B-12](#). Please like our page for regular information about the school community.
- Email – [dl.1913.info@schools.sa.edu.au](mailto:dl.1913.info@schools.sa.edu.au).
- Talking with us.



### Health and Medical Information

If your child is unwell prior to attending we ask that they are kept at home. Children with contagious or infectious diseases including head lice, diarrhoea, vomiting, conjunctivitis or raised temperature cannot attend preschool. If your child develops a need for medical attention during a session, staff will contact you or your emergency contacts. In the case of head or facial injuries we will always contact you (even if considered mild). In an emergency there will be no hesitation in calling an ambulance as well as emergency contacts.

Please ensure that your enrolment form has information regarding your child's allergies, chronic complaints, asthma and any regular medications required. Your child will require a health care/asthma plan upon enrolment if they have medical conditions. If your child requires medication during session times an action plan and/or administering medication form needs to be completed by a doctor including your child's name on the medication, expiry date, correct dosage and when to administer it to your child. We are unable to administer over the counter medication such as Panadol or Nurofen. A webster pack is required for your child's medication.

If your child requires assistance with attending to their toileting needs, a Continence Care plan must be completed by a doctor.

Nurses from Child and Youth Health visit our service. All preschool children are encouraged to meet the nurses with a family member to have a 4 year old health check. This health check is free and involves the nurse examining the child's eyesight, hearing, height, weight and general development.

### Attendance at preschool

Current research suggests that attending preschool on a regular basis is critically important for children to become successful life-long learners. Attending preschool helps children make friends, learn, have fun and prepare them for good attendance patterns in school. If your child will be absent please contact the preschool either via phone or Seesaw.

### Uniform

Children are expected to wear the preschool uniform which consists of a navy polo shirt with the school logo embroidered on the left chest and a bucket hat. A polo top and a hat will be provided to you (included in preschool fees) on the first day, as an inaugural welcome gift. Additional uniforms and hats are available to purchase through Belgravia uniform shop <https://belgraviasportsonline.com.au/collections/riverbanks-college-uniform-shop>.

Preschool Polo



Basic Shorts



PE Shorts



Bucket Hat



### Hat and Sunscreen Information

In accordance with our policy regarding wearing sun-safe hats, children are to wear their hats all year round. Your child must have a named sun-safe hat that covers their face, ears and neck. Suitable hats are legionnaire, bucket and broad brimmed styles. Any hats with cords need the cords to be removed, as a safety requirement from the Department for Education. The preschool does not provide spare hats due to health reasons. The Cancer Council recommends that when the UV index is 3 or above, children come to preschool with sun screen already applied. Sunscreen (Cancer Council Kids sunscreen) is available throughout the day which children are encouraged to reapply at 10.30am and 1.00pm.

### Healthy Eating and Nutrition Policy

At preschool we promote healthy, safe eating habits in line with our Healthy eating and Nutrition Policy. We believe that early childhood is an important time for establishing lifelong, healthy eating habits. We ask that families pack a balanced, nutritious lunchbox that contains a fresh fruit or vegetable snack, a second snack based on a core food group like a yoghurt, cheese and crackers or plain popcorn and a main lunch item such as a sandwich, wrap or roll. We have a fridge available, but we are unable to heat children's food due to food safety guidelines. We are a nut free preschool. Nuts and nut products such as; peanut butter, Nutella, nut bars are not permitted. Lunch orders are available from the school catering service through the Qkr! app.



### Cultural Celebrations

Our preschool acknowledges the recommendations of The National Heart Foundation that snack foods such as, cakes, biscuits, and takeaway foods are limited to once a week. However, we acknowledge, support and encourage participation in a range of cultural celebrations, including children's birthdays. We celebrate children's birthdays with the tradition of singing happy birthday or other favourite songs of your child's choice. When celebrating a special occasion or cultural event the food supplied to the children by the preschool will be in line with the Healthy Eating Policy and Department for Education Healthy Eating Guidelines.

We support families who wish to supply a birthday cake, lollies or chocolate, the food must not contain nuts or alcohol. Any food supplied for celebrations will be handed out at the end of the day to allow parents to decide whether or not their child will consume it.

### Immunisations

Following changes to the South Australian Public Health Act 2011, from August 2020, children will not be able to enrol in or attend early childhood services unless all immunisation requirements are met.

When you enrol your child with our services you will be asked to provide evidence of your child's Medicare immunisation record. A child cannot attend or continue to attend an early childhood service if all immunisation requirements are not met. This means updated immunisation records must be provided to us to ensure your child can continue to attend preschool.

### Emergency Plans

The preschool has an emergency evacuation and invacuation (lock down) procedure. These procedures are displayed around the preschool and are practiced with the children each term.

### Children's Learning

The program at Riverbanks College Preschool is based on the curriculum framework; Belonging, Being and Becoming – The Early Years Learning framework.

The Early Years Learning framework focuses on your child's learning and has five learning outcomes that educators will assist your child to develop.

The five learning outcomes are:

1. children have a strong sense of identity
2. children are connected with and contribute to their world
3. children have a strong sense of well-being
4. children are confident and involved learners
5. children are effective communicators.

An overview of our program is always available and is located in the foyer and in the preschool. Additionally, an overview of the term focus is also located in the foyer for families to refer to.

Each preschool child will have their own learning documented in the form of an electronic portfolio which can be accessed via Seesaw app. This will include samples of their writing, art work, interviews, comments about their own learning, learning stories and more from their time spent with us.

You would have received an 'About Me' form when you enrolled your child. We use this form to plan for your child and to gain an understanding of their interests, we upload a copy of this form inside their portfolio. It is also a great snapshot to keep for your child.

All children will receive two learning stories which track their development at preschool in term 2 and term 3 and a Statement of Learning in Term 4. Additionally, some children will also receive One Plans to support their learning.

### Parent participation/volunteers

Riverbanks College encourages parents to be actively involved in their child's education. Opportunities for parent volunteers will be advised during 2022 along with the Volunteer policy.

All parents, caregivers and volunteers will be required to be fully vaccinated to be able to fulfill their volunteering duties, even if their attendance is incidental or occasional.

### Preschool Photos

Professional photographers are engaged by the preschool to take student photos. Photos will be taken of all students, and parents have the option of purchasing photographs directly from photographers.

### Services offered at Riverbanks College Early Learning and Care

- preschool program
- YMCA Long Day Care and OSHC
- IPP program
- preschool support – we are able to access services provided by the Department for Education including speech pathologists and special educators. If you have any concerns with your child's development please speak with an educator to be referred to these services.

### OSHC and Daycare

YMCA provide Long Day Care and Out of School Hours Care at Riverbanks College. Please see the website for more information.

Daycare: <https://www.sa.ymca.org.au/what-we-do/elc/riverbanks>

OSHC: <https://www.sa.ymca.org.au/what-we-do/oshc/riverbanks>



### Governing Council

The Governing Council is a very important part of the preschool (and school). Meetings will be held twice a term on the Tuesday of weeks 3 and 7, from 6:00 – 7:30 pm.

The Governing Council consists of parents elected by parents and are involved in decision making that affects the children. Our Governing Council is a combination of preschool and school representation.

Future membership: prior to the 2022 Annual General Meeting, parents/caregivers will be invited to nominate for a position on the Governing Council, after which the positions will be decided by a vote of the parent/caregivers attendees at the meeting. The selection process considers the skills and experience that best meet the needs of the Governing Council. For further information please see the school website.

### Preschool Information

<b>Address</b>	1 Harvest Boulevard Angle Vale SA 5117
<b>Phone</b>	0428 865 874
<b>Website</b>	<a href="https://www.riverbankscollege.sa.edu.au/">https://www.riverbankscollege.sa.edu.au/</a>
<b>Email</b>	<a href="mailto:dl.1913.info@schools.sa.edu.au">dl.1913.info@schools.sa.edu.au</a>